

ANNUAL REPORT

May 22, 2011



FIRST UNITARIAN CHURCH
1101 East Jefferson Boulevard
South Bend, Indiana 46617

May 22, 2011
Annual congregational Meeting
Agenda

- I. Call to Order
- II. Determination of a Quorum
- III. Invocation
- IV. Approval of Congregational Meeting Minutes
 - A. Annual Meeting May 16, 2010 page 4
 - B. Special Meeting June 6, 2010 page 6
 - C. Special Meeting August 29, 2010 page 13
 - D. Special Meeting September 12, 2010..... page 15
- V. Minister’s Report. page 16
- VI. President’s Report. page 21
- VII. Treasurer’s Report. page 22
- VIII. Approval of 2011-2012 church budget. page 27
- IX. Election of Officers and Trustees for 2011-2012..... page 28
- X. Approval of 2011-12 Nominating Committee
- XI. Building Options Presentation
- XII. Committee Reports..... page 29
- XIII. Recognition of Board
- XIV. Volunteer of the Year Award
- XV. Other Business
- XVI. Adjournment

**First Unitarian Church
Annual Congregational Meeting Minutes
May 16, 2010**

I. Meeting is called to order at 12:15 p.m. by our president Richard Wallace. It is determined that there is a quorum (see list of members present attached).

II. Invocation is provided by Rev. Beu to begin the meeting.

III. Minutes from May 17, 2009 were presented. Bette Asplund moves to pass the 2009 annual meeting minutes. Kay Azar seconded the motion. Elizabeth Scarborough proposes changes to three parts. The first change being in item VI paragraph 3. She would like it to read "A new motion to AMEND is made by...". Also at the end of the paragraph it should read "Marilyn Shaul pledged a \$500.00 donation in memory of John Shaul to go to the DRE, and the amendment was withdrawn." In item VI paragraph 4, Elizabeth proposes that it should read, "The question is called on original motion to accept the budget AS PROPOSED BY THE BOARD." Item VII she would like to add to the first paragraph, "Elected for the board for the upcoming year were Don Wheeler, Vice President; Allyson Kricheff, Secretary; and Elizabeth Scarborough and Elena Wake, Trustees." Elizabeth Scarborough moves to accept the May 17, 2009 minutes as amended. Mark Kricheff seconded the motion. The vote to accept the minutes as amended went unopposed.

IV. The minister's report is presented by Rev. Harold Beu. Written report is presented in the annual report.

V. The President's Report is presented by Richard Wallace, President of the Board of Trustees. Thanks to all the board members and Rev. Beu for all their hard work this past year. A written report is presented in the annual report.

VI. The Treasurer's report is presented by Gary Metzler, Treasurer. The status of the current budget is reviewed and it is determined that year to date we are currently \$6300.00 in the black, with one month to go in the budget.

VII. The 2010-2011 budget is presented. Michelle Richards discussed the fact that Mary Beth Dickey has been doing the DRE job for very little money for a long time. She believes line 809 should read DRE salary instead of honorarium. There was some question as to what ¼ time meant. Michelle explains that this equates to 10-12 hrs. of work per week. She believes the RE committee is going to have to be substantially larger to make up the slack from a ¼ DRE position. Michele is also concerned that no money was set aside for professional expenses such as conferences. She believes this is vital for learning and networking as well as sharing ideas with other RE professionals. Gary Metzler pointed out that on the back page of the budget there is money which has been set aside for lay leader training. Bob Shuman asks if the board received a proposal to expand the DRE responsibilities to include child and adult RE? Gary responded that the board passed the proposal to expand our program to lifetime education. Michele asks if we have looked into a chalice lighters grant. Gary said that the church has done this before but it was not considered this year. Elizabeth moves to accept the budget as presented. Bob Shuman seconds the vote. Two opposition votes. The budget is passed as presented.

VIII. The slate of officers is presented. Bob Asplund moves to accept the report by the nominating committee and asks the secretary to unanimously approve the slate of nominees. Roger Birdsell seconds the motion. The vote passes unopposed. Elected for the board for the upcoming year are: Dave Wistreich, Vice President; Alice Bentley, Treasurer; David Mayfield, Trustee; Lynn McDonald, Trustee; Allyson Kricheff, Secretary; ~~Chuck Leone~~ [Dale Gibson], Endowment Committee.

IX. The slate for the Nominating Committee was introduced:

Mary Alice Hardy Dale Gibson
Richard Wallace Roger Birdsell (alternate)

Don Wheeler moves to accept the slate of candidates. Kay Azar seconds the motion. The vote goes unopposed.

X. The endowment committee report was presented by Chuck Leone. Chuck explains that we must have \$150,000 in the account in order to entertain proposals for giving. At the end of 2009, we had around \$160,000 in the account. The committee solicited proposals and received three. Total expenditures of \$700.00. The endowment committee recommends that the projects be funded. Chuck Leone moves to accept the report and allow expenditures recommended by the committee. Bette Asplund seconded the motion. The vote goes unopposed.

XI. The Building Feasibility Committee Report was presented by Chuck Leone. He explains that this committee has been meeting VERY frequently over the course of the last two years to deal with issues about making a congregational move. Certain attractive opportunities have come up recently and the committee would like to have a formal congregational meeting with a vote on selling our current building and entering into a lease with Good Shepherd Montessori School. The meeting will be held on June 6th. A petition has been signed and recorded. The committee put together a series of frequently asked questions for the congregation. The BFC has a general sense that the school feels comfortable with us and that they understand and respect our values as a denomination. The committee is going to set up a mechanism to deal with future questions and will have a detailed financial analysis for the June 6th meeting.

XII. The Board of Trustees were recognized for all the work they have done over the past year(s).

XIII. The volunteer of the year award was proudly presented to Barbara Carmichael. A lifetime volunteer award was presented to Kathy Platt for her dedication to our church for over 20 years.

XVI. A motion to adjourn was made by Elizabeth Scarborough. Bob Shuman seconded the motion. The motion carried unanimously.

Minutes were recorded and transcribed by Allyson Kricheff.

First Unitarian Church
Special Congregational Meeting (Building sale authorization)
Sunday, June 6, 2010

President Richard Wallace opened the meeting. The required quorum of 25 was exceeded with 90 voting members registered and in attendance in person or by properly executed proxy.

- I. Anne Mannix, Chairman of the Building Committee, gave a brief history of the Building Committee:
 - A. Formulation of the committee
 - B. Prior Congregational vote to move, without specification of where and/or when
 - C. Failure of attempt to condominiumize Good Shepherd Montessori School, as the concept was too complicated
 - D. A brief recitation of the many other buildings inspected by the committee and their lack of suitability
 - E. The decision to sell the current property on the corner of Michigan St. and North Shore Dr. to Church Member Chuck Leone, who will convert it to condominiums
 - F. Rental costs from Good Shepherd Montessori School (GSMS) will provide space for growth, churchly aesthetics, space for parking, and time to raise money for our next step: purchase of owned space
 - G. The Committee continues to look at alternatives, such as the former mental health clinic of Madison Center located at the corner of St. Peter St. and Washington St.
 - H. The calculation of the risk/benefit ratio: space to grow, ability to function financially, timing of the decision to move.
- II. Chuck Leone, member of the Building Committee and purchaser of the current First Unitarian Church property on the corner of Michigan St. and North Shore Dr., detailed the finances underpinning this move
 - A. Chuck Leone will buy the current building at its current appraised value. He will convert it to 4 ecologically sound condominiums
 - B. His purchase of the building requires that:
 1. the congregation authorize the board to sell this property to Chuck Leone
 2. the congregation authorize the board to negotiate the terms of the lease of the GSMS property
 - C. The Building Committee recommends a 1 year lease, with option to renew in 1-2 year increments
 - D. Rental costs plus CAMS are estimated to be \$1723.65/month or \$20,683.38/year, including:
 1. \$1431.53/month rental, adjusted annually by the CPI
 2. \$292.12/month CAMS, adjusted no more often than annually
 - E. Our rental shall include exclusive use of church offices during normal working business hours, and priority use of the Sanctuary and **Cafeteria** during Off-hours and weekends
 - F. GSMS has no objections to any of our proposals for signage. All costs of signage changes are ours to bear.
 - G. GSMS is working toward a LEEDS certification. We find this entirely consistent with our own values and needs
 - H. Our current use of the First Unitarian Church building costs in excess of \$14,700 per annum, exclusive of capital improvements and/or repairs such as updating HVAC or providing ADA accessibility. Our projected cost is 20,683.38 for the first fiscal year.

The deficit is coverable by the interest on investment funds: (Projected Cost \$20,683.38-current cost \$14,700/Trust Funds \$225,000) = 2.7% interest yield to close the gap between current and projected building costs.

- I. We will require some capital funds to cover the costs of moving from our current quarters to our new quarters.
- J. We will avoid the costs of updating our HVAC and ADA requirements...plus other costs of staying here and updating this building.
- III. Anne Mannix described our near-future actions.
 - A. A moving committee must be formulated, to include Religious Education, Worship, Minister Harold Beu, Administrator Carlton Higginbotham
 - B. A Capital Campaign Committee must be created
 - C. A “new” building committee must be formulated, to adjust to and modify our new space, and deliberate our next moves
 - D. A celebration committee should be formulated to celebrate our new space
- IV. Gary Metzler, Treasurer, gave an overview of our Church Finances
 - A. We are not impoverished. We had a balanced budget in Fiscal Year 2009, are on track to have a balanced budget for FY 2010, and plan to continue in balance
 - B. Our cash flow is adequate now to afford the lease hold expenses presented today by the Building Committee
 - C. Counting the Michigan St-North Shore Dr property, Trust Funds, and Cash we have about \$500,000 in net worth

DISCUSSION

Don Wheeler moved and it was properly seconded that:

- 1. the congregation authorize the board to sell this property to Chuck Leone
- 2. the congregation authorize the board to negotiate the terms of the lease of the GSMS property

The following discussion ensued:

- 1. Marcia Shuman read Melanie Smith-Guillaume’s statement (appended)
- 2. Diana Mendelsohn noted that an Asbestos-Free test should be provided by GSMS at the conclusion of the LEEDS certification
- 3. Fern Hamlin remains firmly opposed to both resolutions. The costs are prohibitive, growth is a phantom, that we have had a 25 year food fight over adequate space, that a rental home does cost money, that the move will place an extra strain on our congregational ability to cohere, and that these objections pertain “Despite the members of the Building Committee pledging to put their money where their mouth is”.
- 4. Jan Wilen read her statement (appended) noting extemporaneously that our building has never permitted us to meet the needs of the wider UU community available to us in the greater South Bend area. Meeting this goal should be articulated and accepted and fostered by this congregation. Jan urges a departure blessing upon this space.
- 5. Lydia Coppedge read a statement from the Church Teens (appended). They do note a concern about long term space options available to Religious Education if GSMS is persistently successful in expanding their GSMS population.
- 6. Don Wheeler commented that the new quarters will diminish our needs and expenses for upkeep and maintenance. The new quarters should encourage greater focus on the

articulation and execution of our mission, and foster progress to our next steps in obtaining a permanent church home. We should take heart that the new use of this old will be greenly eco-friendly.

7. Rich Wallace said that any fears of losing our leasehold can be dealt with by careful structure of the lease language.
8. Patricia Tollens noted that she has come to accept the change of venue gradually. She now realizes that the place is not as important as is the community, and the ability to grow the community.
9. Bob Asplund: This greater South Bend community needs a strong, vigorous secular voice of freedom and secularism. We need to grow in order to assure the continuation of that voice, and to strengthen it. We have used the limitations of this building as an excuse for growth failure. Now, we will try new, lovely space. The challenge is to grow. And then, face up to a deep internal failure if we cannot grow....
10. Heather Eschbach: A new building will provide the space to grow and nurture our youth community.
11. Kevin Barry: I am excited about the opportunities newly presented to us by leasing. This association will test the GSMS staff as well as us. This new relationship really might work, for both of our benefits.
12. Tama Crisovan. The relationship between GSMS and the Porch Coop has been healthy and mutually beneficial. In fact, the Porch Coop has had to move because its membership has more than doubled to 200 members now!, as well as gaining 50 new volunteers.
13. Michelle Richards: A visit to the GSMS church site stimulates feelings of passion, vision and excitement. We are now averaging 10 children per classroom, with no room for expansion. The new CR space provides wonderful space and wonderful opportunities.
14. David Wistreich: This congregation has a history of commitment to one another as individual members of the congregational community. This group now has good things going for it: We have a settled minister. We are on top of the world. The projected space looks good. The congregation is committed to this new space. BUT... We need physical help, people to effect this earth change, and money to effect it with style.
15. Darlene Catello: Rich Wallace says that the board needs latitude and discretion in negotiating the lease. But, I urge that we bind the board to authorize the lease from GSMS for only one year at a time.
16. Dale Gibson. The approval of a lease, whether it be a 1, 2, or 3 year term, is only the start of a process. We do not know that it will be better at GSMS that it is here. In the main, it is good to sell the building now, because we have a buyer (CL) now. *But*, we have not marketed the sale of this property, either. What plurality do we need on this vote?
17. Rich Wallace, Congregational President, responding to Dale Gibson: The by-laws require a simple majority. However, the board would like a stronger showing than a simple majority. We have agreed that we seek a majority of at least 75-80% to carry this forth.

THE QUESTION WAS CALLED

Resolved:

1. Authorizing the Board of Trustees to negotiate the Sale of the Current Church Building at 101 E. North Shore Drive for the current appraised value subject to approval of a zoning change.
2. Authorizing the Board of Trustees to negotiate a lease to rent space from the Good Shepherd Montessori School at the corner of Jefferson Blvd. and Eddy St.

Darlene Catello offered an amendment to resolution no. 2 and it was properly seconded:

Amendment:

The terms of the lease will be for one year (1 year) with options for an additional two years (2 years), one year at a time, with notice to be given by June 1 in the preceding option year.

Discussion

1. Michelle Richards. Trust the board. Deny the motion to amend.
2. Cindy Benedict. Deny the motion to amend. Trust the board. Let us not artificially limit our time (or other features for negotiation).
3. Walt Tomasch. Deny the motion to amend. It is onerous to move, and more so to do so annually. Let us strive for longer terms and longer stability.

Motion passed to close debate

Vote on the Amendment: 12 in favor; 30 opposed. The amendment is defeated.

Motion made to call the question on resolutions 1 and 2. Passed.

A secret/written ballot was conducted. The votes were tallied/ registered/certified by members Bill Stevens and Dave Wistreich:

Yea: 79 Nay: 7 Abstain: 4 Total Votes Cast 90

THE RESOLUTIONS ARE PASSED.

The results were announced to the congregation. A motion was made and properly seconded for adjournment. The Ayes have it.

Respectfully Submitted,
Robert M. Shuman, M.D.
Recording Secretary (acting)
Sunday, June 06, 2010 C.E.

Statement from Jan Wilen (special congregational meeting June 6, 2010)

I have belonged to this church for about twenty-five years. During this time, the subject of moving out of this building has been going on. Also, during this time, the building has been slowly deteriorating and the mold, mildew and dust continues to build up. The noise and handicap access does not improve. I personally cannot attend any events in the basement due to my allergies. Also, it has been pointed out to our congregation by several Unitarian experts who have visited, that we should be able to accommodate and satisfy the intellectual citizens of Michiana with more than 100 families due to our proximity to the faculty and students at Notre Dame, IU, etc.

I believe that moving to a physically more attractive and larger facility will be a positive shot in the arm for our current members and future visitors. I have trust in the members of the committee that are proposing this move. The members that make up this committee are excellent, educated and successful business people who are thoroughly familiar with finances and real estate.

I do not believe that our family's spirit resides in a building. However, we need a wonderful space to celebrate our fine community. The existing building challenges our community every day in many negative ways. At long last, it's time to move.

Statement from Melanie Smith-Guillaume (special congregational meeting June 6, 2010)

I'm sorry not to be here today, but I had to attend my last graduation at my school. I would very much like to be with you for this important discussion. But here are some thoughts, to be read in my absence.

I have been a member of this church for 11 years and a Unitarian for over 30. The Fellowship that I belonged to in CA started the process of building a new church when I was president there, and Alfred and I were married in it. Since I have been here, I have watched our approach to building and growth and it reminds me of a person wanting to dive into a pool.

We have been walking on the deck of the pool, looking over the edge and wishing we could get into the water of a new building. We walk by the diving board and every once in a while we climb on, only to climb down again. I was on a Building Committee shortly after we arrived and witnessed the climb up and the climb down. Is it fear of change, fear of risk, fear of not having enough money? Anyway, up until recently, just being on the height of the diving board had been too scary for us. In the last couple of years, however, with this hardworking, dogged, and determined committee working for us, we have climbed up, kept looking, kept talking and stood on the board for a lot longer than before. The long view down still scares us, but we've stayed on the board this time, even though we haven't ventured very far out.

Now we're asking ourselves if we can venture farther out on the board and make the first jumps on it to gather our momentum for the actual dive. I think we should do this. We won't be jumping into a new building right away, but we can use the time on the board for winding up, getting used to the height, assessing the risk of jumping and gathering momentum. In my opinion here are three positive things that we need to do in preparation for diving off.

1. We need to focus on building up our financial and congregational resources — people and money. The sale of the building will give us income and money in the bank, and we can use the time to find other creative fundraising avenues. The larger space will allow us to welcome newcomers and try out new programs that we might like to pursue.
2. We need to be sure what kind of building we want to dive into. I think we have a pretty good idea of what we want for us, but new possibilities may arise and we want to be sure what our priorities are.
3. I see this one as the most important. We need to use this time to figure out what we want to be in the community. What kind of a public church do we want to be? While I think that we have a pretty good idea of what we want for US, I don't feel that we know as much about what contributions we want to make and what role we want our facility to make to the surrounding area. Retreat center? Art gallery? Meeting or office space for non-profits? Child care center? Community clinic? Shelter for kids whose parents are incarcerated? Housing for people whose relatives are in the hospital? Community garden or environmental center? Model eco-friendly space? Support center for undocumented people? Meeting place for the GLBT population? And I'm sure that there are many other great ideas out there in a creative, active group like ours. We need to look at our principles and our talents and our resources to see where we can make the biggest impact in a new building in our community. The time we spend in a rented facility could give us the freedom to work out these kinds of questions so that when we dive, we do a perfect swan! Well, maybe not perfect, but pretty darned good!

I think that we should take advantage of having a buyer for the property, and I think we should use our time in the temporary space to perfect our plans and build our confidence, our resources and our momentum. I say "Let's go for it! Let's take the plunge!"

**Summary of Proposed Lease Terms (special congregational meeting June 6, 2010)
First Unitarian Church - Good Shepherd Montessori School
2010**

Term of Lease

One year beginning on September 1, 2010, with options for an additional two years with notice to be given by June 1 prior to the option year.

Rental amount

\$1,723.65 per month (\$1,431.53 base rent and \$292.12 Common Area Maintenance charges). Base rent increases annually with the Consumer Price Index. CAM charges are recomputed annually.

Use of premises

Exclusive use of two offices and the nursery. Shared use of the sanctuary, library, board room/lounge, social hall and kitchen, and RE classrooms with priority on Sunday mornings and during regularly scheduled meetings.

Signage

Signs to be placed at the entrances; other signs to be described in the lease itself prior to execution.

Cross on the bell tower

The cross is part of the structure of the bell tower and can't be removed without considerable expense. Additional symbols will be added identifying the church and the school.

Contingencies

The lease is contingent on successful rezoning of the existing church building and closing on the sale.

LEED requirements

The School is applying for LEED certification for the building and all tenants must adopt certain green practices related to recycling and energy use.

In the event the congregation, through a decision made by the Board of Trustees following the June 6 congregation meeting, enters into a rental agreement, then the 2010-2011 budget approved at the May 16, 2010 congregational meeting shall be amended so that all expense items related to building operations (lines 220, 230, 240, 241, 245, 310, 320, 340) and some adjustment to line 210 (insurance) and payroll expense (line 430) shall be replaced by a new line for "rental fee," with the amounts previously assigned for building operations and some insurance and payroll expenses combined as rental expenses for the remainder of the 2010-2011 fiscal year.

**First Unitarian Church of South Bend
Special Congregational Meeting (Budget Change Authorization)
August 29, 2010**

1. Call to Order

Meeting was called to order at 11:45 a.m. by our president Don Wheeler. It was determined there was a quorum (list of members present on file).

2. Presentation and Discussion of Resolution One

Alice Bentley presented the first resolution which reads: At such time as it becomes possible and desirable for the Board of Trustees to enter into a lease agreement to rent office and meeting space for the remainder of the 2010-2011 church fiscal year, the budget approved for the year shall be amended upon recommendation of the Finance Committee to accommodate the move to a new location in the following ways:

1. A new expense line shall be created to cover “rental fee.”
2. All unexpended funds in the following expense lines shall be included in the budgeted figure for “rental fee”:
 - a. line 220—cleaning services
 - b. line 230—building supplies
 - c. line 240—building maintenance committee
 - d. line 241—pest control
 - e. line 245—grounds committee
 - f. line 310—gas
 - g. line 320—electric
 - h. line 340—water and trash

Portions of the funds budgeted for insurance and payroll expense shall also be included in the new line for “rental fee”. Richard Wallace asked if every line being deleted was going to be covered under our lease agreement. Don answered yes. Tamara Ciszczon asked if we had a recycling plan in place for the new building. The question was handed to Chuck Leone who responded that there is no language in the current lease which specifically covers recycling but he believes that to be a part of the LEED certification standards. Gary Metzler has some more specific questions about the first line and would like more details about the lease with GSMS. Don explained that we would have an informal discussion following the meeting. Roger Birdsell moved to accept the second resolution as written. Bette Asplund seconded the vote. The vote was called. **Resolution One passed unanimously with one abstention.**

3. Presentation and Discussion of Resolution Two

Alice Bentley presented the second resolution which reads: At a special meeting held in December 2007, the congregation approved a portion of the Tudor bequest to be used for improvements to church property located at 101 E. North Shore Drive, at the Board of Trustees discretion. In the event that the church removes to another location, either rented or purchased, the Board is hereby authorized to use the remainder of the funds so designated (for Building Stewardship) to meet expenses required by moving to and enhancing such new location or locations. .” Dave Wistreich asked what the Balance of this fund is at this time. Alice responded with \$30,017.00. Bob Asplund reminded the congregation that it was not Bev’s request to departmentalize the funds but rather the congregation that decided to do this. Lynn McDonald asked if there was a budget for all of our expected expenses for the move. Bob Cope moved to accept the resolution at written. Kay Azar seconded the motion. After thorough discussion a vote was called. **Resolution Two** passed unanimously with two abstentions.

Rich Wallace moved to adjourn which was seconded by Bob Asplund. Meeting adjourned at 12:20 p.m.

First Unitarian Church of South Bend

Special Congregational Meeting (Final approval of building sale)

September 12, 2010

Call to Order

Meeting was called to order at 12:00 p.m. by our vice president Dave Wistreich. It was determined there was a quorum with 51 signatures (see a list of members present attached). [on file]

Presentation of the Resolution

Dave Wistreich read aloud the letter [on file] that was mailed to the congregation concerning the misunderstanding over the appraisal of the building and the selling price of our current facility. Bob Asplund moves that the Board of Trustees be authorized to negotiate the sale of the current church building located at 101 E. North Shore Dr., South Bend IN 46617 under a transaction to realize the sum of two hundred thousand dollars (\$200,000) for the church less customary expenses of sale. Roger Birdsell seconds the motion.

Discussion

Gary Metzler asked if we have a lease yet. Chuck Leone responded that the final copy of the lease has been signed by the mortgage lender and Good Shepherd Montessori School and will begin Sept. 15th. Elizabeth Scarborough added that our church will be signing the lease on the 13th. Jim Curlee asked if there will be a walk through before we sign. Dave Wistreich answered that David Mayfield did a walk through last Friday and provided the board with a thorough report. David Mayfield then discussed some of his findings with the congregation. Dave Wistreich then read a statement written by our president given in his absence (see attached document). Darlene Catello would like to know what is going on with the signage issue. Chuck Leone responded that we attached exhibits and photographs of our current sign to the lease and it was approved and signed by all parties. Kathy Platt spoke up to let the congregation know we are moving our wayside pulpit to Eddy street. She says this will save us \$600.00 but now the issue is moving the sign. Darlene Catello wants to know if any crosses will be staying in the sanctuary. David Mayfield responded and said that the altar is being removed completely. Heather Eschbach added that they are in charge of all of their items and we are in charge of ours. They will remove and store all of their items prior to Sunday morning and we can then move all of our items in before services. Melanie Smith-Guillaume asked about the school's use of the sanctuary. Dave W. stated that we have exclusive rights on Sunday between 8-1 and all other times will have to be scheduled beforehand. Jim Curlee announced that he is with Don Wheeler. Jim wants to vote yes in good spirit and love. He praised Chuck Leone for his generous offer and claims to have confidence in all in charge that they will make good and appropriate decisions for our congregation.

Vote

Kay Azar called the question. Roger Birdsell seconded.

The vote went unopposed.

The vote on the motion had one abstention and one no vote. The motion carried.

Peggy Stevens moved to adjourn, seconded by Kay Azar. The meeting adjourned at 12:30 p.m.

Letter from Don Wheeler, Board President (special congregational meeting Sept 12, 2010)

Members of our community:

Because of a prior commitment, I cannot preside for this meeting. I'm sorry that's the case, but you are in good hands. I did want to give you my perspective about this important issue, and how we got to this point.

Our Building Feasibility Task Force has done a lot of hard work for a very long time in seeking a more suitable home for our community. I feel confident in telling you that these folks are heartsick over the misunderstanding that has occurred.

It turns out that there never was any purchase price negotiated or agreed to for the sale of the church. The language invited the inference that the selling price was for the appraisal figure (supposedly) on file – but that was not the intention. So when you're considering this question keep in mind that there never was an offer to buy the building for \$220,000.

What I didn't know (and you may not as well) is that the original offer to purchase (dollar amount unspecified) carried with it a commitment to contribute \$50,000 towards the purchase (or construction) of a new permanent home. \$20,000 of that is already in our bank account.

What we have now is an offer to purchase for \$200,000 - \$35,000 more than the appraised value of the property. And given the market, there's no guarantee that we could sell it for \$165,000.

I'm sure you'll each think very carefully about which path carries greater promise for our community in terms of the vote today. As for me, though it wasn't what I thought I'd agreed to, with the \$50,000 additional contribution it nets out \$30,000 better than what I thought I'd agreed to. I'm cool with that.

I strongly advocate passage of this motion today.

Don Wheeler

Read at the Special Congregational Meeting, September 12, 2010

Minister's Report
Rev. Harold W. Beu
First Unitarian Church of South Bend, Indiana
May 22, 2011

INTRODUCTION

One of my favorite New Yorker cartoons that is one in which a man is sitting on the electric chair and the warden is getting ready to pull the switch. The chaplain looks at the condemned man and softly asks, "Any last words, my son?" And the man says, "Yeah, this has all been a learning experience for me."

I know that it's a little grim, but there is a truth in this cartoon as often is the case in humor. It suggests that we are constantly learning up to the day we die, or can be if we are open to it. And also, it reflects the reality that for some people, lessons take time to learn. Hopefully, we can learn our most important lessons before it is too late.

And so, I have learned a lot during my brief tenure here at First Unitarian Church. We have had our good times and not so good times. Even so, I am grateful to have this opportunity to serve you as your minister.

This has been a time of transition for both you, the friends and members of First Unitarian Church, and for me. It is then that we can learn and grow spiritually, if we are willing to take advantage of it. Now the church is arguably going through its greatest transition since its founding. Thus, it is a great opportunity for you to learn and grow in spirit.

Still, going through such times is difficult. I want to honor all the hard work of the friends and members who have helped us to carry on in this time of transition, in particular the board members who deserve special acknowledgement. They often worked long hours attempting to negotiate the problems and issues facing our church and making their best decisions and policies for its well-being.

I also want to honor the good work of the other committees and their chairs with whom I had worked. The Worship Arts Committee chaired by Kay Azar has done wonders working towards a worship service that is both satisfying and reflects the values of our congregation and the principles of our liberal faith. Also, it has done a good job filling the pulpit for the Sundays I was not present.

The Care Committee chaired by Mary Hagen has done good work attending to our friends and members who have the special needs. They have helped me to target those people who welcome visits which I enjoy doing.

Kathy Platt has done yeoman work as chair of the Social Committee. The one way I have helped in my small way is by putting on a worship service during our retreat. Somewhat connected to the work of the Social Committee is the joy I experience just being with members of our church, such as Karaoke Night, Movie Nights, or the Feasters organized by Cathy Duncan.

I have enjoyed the enthusiasm of Eric Morgan as the new chair of our Membership Committee. I have joined him as he has presented the New 'U' program for new people considering membership. He also organizes the Greeters [an important job in that first impression for new people to feel welcomed].

And finally, I want to honor the work of our acting DRE, Heather Eschbach who had to step in to take over for our talented former DRE, Mary Beth Dickey. Heather and the RE committee, chaired by Michelle Richards have done well in confronting the special challenges with the move to our new building.

SERMONS – 2010-2011

September 12th – We began our new church year with a **Farewell Ceremony** to our old building.

September 19th – **To Begin Anew** – We celebrated in our new home at the Good Shepherd Montessori School [GSMS]. There were some glitches along the way [in particular with the sound system, though we did get it to work eventually]. We were able to perform our various ceremonies, including the Water Ceremony, Joys and Concerns, and the Stones Ceremony fairly well.

September 26th – **On Creating a Healthy Church** – About creating and fulfilling a mission for our congregation. We also honored our R.E. Teachers in this Sunday Service.

October 3rd – **Share Our Good News** – Based on an article in the *UU World* by former president of the UUA, William Sinkford. We also introduced members of the Committee on Ministry.

October 10th – **Welcoming Our Muslim Friends** – I was honored to share the pulpit with Mahan Mirza, Professor of Arabic and Islamic Studies at Notre Dame University. The Sunday Service went well, though long – we did have a lot of things happening, but we did take time for a Congregational Conversation with Mahan.

October 17th – **On Improving the Conversation** – A response to the political conversation that seemed to me to be especially ugly and hurtful to our democracy.

October 24th – **The Universalist Spirit** – An attempt to help people to know and appreciate our Universalist heritage.

November 7th – **What is truly important?** – A suggestion that a life of merely making money can lead us astray.

November 14th – **Finding Serenity** – An attempt to find peace of mind in these “interesting times” as the Chinese curse goes.

November 21st – **Guest at Your Table** – A service produced by Heather Eschbach and Michelle Richards. I talked about our Unitarian Universalist Service Committee and our commitment to social justice.

December 5th – **Finding Comfort and Joy** – A suggestion that our liberal faith promotes compassion for others and ourselves.

December 12th – **Where Does Courage Come From?** – Using the book *Conscience and Courage: Rescuers of Jews During the Holocaust* by Eva Fogelman, I explored the stories of these brave people and what we can learn from them.

December 19th – **Christmas Sacrilege** – Exploration of the meaning of “sacredness” and how it is expressed in our words. We also had on this Sunday, the Christmas Pageant organized by Heather Eschbach, our acting DRE with help from Mary Beth Dickey giving her lovely and amusing annual children’s play of the Christmas Story. There was also a teacher recognition ceremony.

December 24th – **Christmas Eve Service** – We had wonderful music on Christmas Eve with the choir and our new choir director, Francis Ercey-Ravasz as well as Zae Munn and her daughters, Charlotte and Emily, who performed brilliantly on Christmas Eve. I was helped with readings by Jason Hunter from the Gospel of Matthew and Paige Risser from the Gospel of Luke, and by Bob Asplund reading from *A Christmas Carol* by Charles Dickens.

January 2nd – **On Hope** – We need hope because without it, life can seem worthless.

January 9th – **Religious Tolerance** [cancelled due to a record single-day snowfall for South Bend]

January 16th – **Martin’s Work** – Used Martin Luther King, Jr.’s sermon about the meaning of loving our enemies, that distinguishes love from liking in relation. Also talked about the tragic shootings of Representative Gabrielle Giffords and others in Arizona and used President Obama’s moving eulogy for that occasion.

January 30th - **On Being a Unitarian Universalist** – Tried to define our liberal faith, which is difficult sometimes.

February 12th – **Food Sovereignty** – Marijke Stolz and John Hardy spoke on the issue of food production in the world, much of which causes problems of pollution, poverty and oppression.

February 20th – **Freedom and Responsibility** – Spoke on Viktor Frankl’s idea that freedom should be

balanced with responsibility.

February 27th – **In Creating Community Out of Individuals** – We support the idea of the worth and dignity of each individual making it a challenge to create community.

March 6th – **The Arrogance of Faith** – An exploration of how religion has the power to both unite us and divide us.

March 13th – **Curing v. Caring** – Caring certainly can not save people's lives, heal their physical wounds or cure diseases, but it can be magical in helping people find comfort.

March 20th – **On creating a Healthy Community** – Some thoughts on the topic as the church to prepare the way for a new minister.

April 3rd – **Touch the earth** – A celebration of the beginning of spring and of caring for our Mother Earth.

April 10th – **Is there hope for peace in the Middle East?** – A focus of we citizens can influence our government to institute helpful and wise policies for that troubled region.

April 24th – EASTER SUNDAY: **Making sense of the Passion Story**

May 1st – **On cultivating our faith?**

May 8th – **Mother's Helper** – Used the Disney movie *Dumbo* as my text to speak on the idea of the importance of helping our mothers [and fathers].

May 15th – **Creating True Community** – Using the work of M. Scott Peck.

May 22nd – **Atheism and the Moral Vision** – A service auction sermon in collaboration with Bette Asplund.

MUSIC

I want to acknowledge the great work of our musicians, all of them who contribute so much on Sunday morning. I am speaking of Bill Skidmore, Gretchen Ohman, Alan deSomer, Evie Barton, and Eric Morgan.

I also want to extend my profound gratitude to Francis Ercsey-Ravasz who has acted as our music director for this church year as a volunteer. He and his wife, Maria, are new friends from Transylvania. Francis is a Catholic but has a liberal faith and enjoys being part of our church community.

He agreed to be our music director beginning by working one project: the Christmas Eve Service. But then he committed himself to having a choir perform for every Sunday. We met on Wednesday nights with as many as 8 to 10 dedicated people. I believe that our choir had reached some precious moments in our Sunday Services, which has sounded as good as any other I have heard in church.

And last, but not least, I want to express my admiration, affection and gratitude to Virginia Morrow who has contributed so much to our church. Virginia has also been a good friend with whom I spent many a time singing those old standards. The church has been fortunate, indeed, to have her contribute her talent of giving us the gift of music for so many years.

WORKSHOPS

From September to November, I held several workshops using the book, *A House of Hope: The Promise of Progressive Religion for the Twenty-first Century* by John Buehrens, former president of the UUA, and Rebecca Parker, president of Starr King School for the Ministry. Participants focused issues, such as, how do we of a liberal faith talk about theology, evil, hope and social justice.

In September, I have completed two workshops on using the book, *The Inviting Church: A Study of New Member Assimilation* by Roy Oswald and Speed Leas, which is an excellent book in showing us the way to help us grow, but even more importantly, of becoming a healthy church.

COMMUNITY OUTREACH

I attended a National Day of Prayer Breakfast for the United Religious Community and gave a prayer of my own. I had a conversation with a Baha'i and Lutheran [the ELCA] and it is amazing how much we have in common about what is important for our nation. They indicated to me that the URC has a small minority of clergy in the South Bend/Mishawaka area. But we keep trying.

I also got to know the keynote speaker, David Campbell, a professor of political science at Notre Dame, who is a Canadian Mormon teaching at a Catholic school. While I agreed with his thesis that our nation is basically religiously tolerant, I suggested that the nation seems to be intolerant politically in ways I have never seen before. He agreed with me about that.

Finally, Jed Wallis who is the Event Coordinator for the Interfaith Youth Core (IUSB Chapter) graciously asked me to do the invocations at an event featuring Eva Kor, a Holocaust survivor. Ms Kor talked about her travails in the death camp and how she and her twin sister were used for medical experiments, and yet she still survived. She talked about the power of forgiveness

MINISTERS' RETREATS AND UUA-CMWD DISTRICT MEETING

In October, I attended the Minister's Retreat in Pokagon State Park for the Heartland District. Both I and Amy DeBeck from the Elkhart Fellowship went because Pokagon is much closer than the retreat in Racine, Wisconsin where the Central Midwest District UUMA was meeting at the same time. But I also wanted to reconnect with colleagues I have known well having served in the Heartland for some time.

Also, I was interested in the program being put on by Revs. Jill McAllister and Annie Forester, two people for whom I have great respect. The program called "Whose am I?" that refers to a story about a priest who was experiencing turmoil in his work. When he was asked what motivated him, he said, that he asks the question "Whose am I?" in other words, to whom or what principle does he belong?

In late April, I went to a ministers' retreat for the Central Midwest District [CMWD] in Bloomington-Normal, Illinois as well as the District meeting itself. Rev. Mark Morrison-Reed was the featured speaker for both the retreat and the District meeting. Raised in the Unitarian Universalist faith, Mark was ordained in the Unitarian Universalist ministry in 1979. For 26 years, he and his wife, Donna, served as co-ministers – first in Rochester, New York, then in Toronto, Ontario, Canada. Morrison-Reed's graduate thesis, *Black Pioneers in a White Denomination*, was published in 1984 and is still in print. He spoke at our District meeting about the institutional racism in our own movement, which is quite stunning and surprising to many. Of course, we are getting better, but Mark suggests that feeling guilty does not help conquer racism in the long run. Rather, what is important is to be aware of our prejudice, how it plays out in our interactions with people of color, as well as people from other groups, in particular, Hispanics. Mark and I had a long conversation about this issue. While we have some differences in our views, it is only about how to arrive to the same place.

One interesting incident was that Mark attempted to show a video but failed to because there were technical difficulties. So, he led us in sing mostly gospel songs and I must say that I have never heard such spirit from a group of Unitarian Universalists.

Finally, we heard, Rev. Dr. Finley C. Campbell of First Unitarian Church of Chicago, an African American Christian Unitarian Universalist give his contest winner sermon "Credo vs. Creed: The Ethical and Moral Dimensions of the Seven Principles." Campbell spoke of the Christian ethical imperative to help the poor and downtrodden with much vigor. I enjoyed his talk very much, which can be seen on the website of the UUA-CMWD.

SOCIAL JUSTICE

We had our first meeting of the Peace and Justice Committee [PJC] in September and the energy was good. We were fortunate to have Greg Young as our new chair. This church year we have adopted an Iraqi family as part of the Iraqi Refugee Resettlement program sponsored by the South Bend Red Cross/Americorps. It has not always been easy working with this family. There are many challenges, in

particular finding work for the father. But happily he has been able to find work and thus the family has become more self-sufficient. The PCJ and members of this church deserve much credit for all their time and money donated to help this family. For me, it was one of the proudest moments of my time here at First Unitarian Church.

PJC also has co-hosted special events with the Peacemakers of Michiana, a group that works toward finding peace in the Middle East. With the help of Darlene Catello, we have worked with Peacemakers by showing films, such as *The Lemon Tree*, a tragic story about a widow who tries to protect her grove of lemon trees from the Israeli government. Also, on March 20th, a group of us from Peacemakers went to Kalamazoo to see Mark Braverman, author of *Fatal Embrace: Christians, Jews, and the Search for Peace in the Holy Land*, speak on searching for peace in the Middle East. I found Mr. Braverman to be a wise and gentle soul who truly wants peace in the Middle East for the sake of both the Israelis and the Palestinians.

Under Greg's guidance, the church now has a policy of having every second Sunday to use the loose offering for a designated charity. Besides raising money for our Iraqi family, because of Greg's influence, we have raised money for the homeless and incarcerated people in the South Bend area. I myself have volunteered working in the kitchen at the Homeless Shelter, with members Cathy Duncan, Mary Alice Hardy and Mary Beth. I liked talking to the residents there to hear their stories, because everyone has a story.

Finally, our church sponsored the program called "A Little Taste of Peace" sponsored by Study Circles in which meetings are held to have a discussion on race relations. I participated by giving the invocation for the event. At this event, trained facilitators lead the discussions. We had a good turnout, over a hundred people, including many of our friends and members. Unfortunately, the reporter from the Tribune gave recognition to GSMS saying they had sponsored it, instead of our church. Dale Gibson wrote a letter to correct that misapprehension.

Faithfully Submitted,

Rev. Harold W. Beu

President's Report

May 22, 2011

This church year has been very eventful – filled with challenges and achievements.

After a difficult decision to depart from the home we've known, we made the tricky transition to leased space. This was made much easier through the great organization and hard work of many members of our community.

Later bumps in the road were made smoother, thanks in great measure to a patient Liaison who kept lines of communication open.

After the resignation of our long serving and beloved Director of Religious Education, our community made a shift to compensation (as opposed to honoraria) – making the position a formal staff one. Though many would argue the compensation should be greater, it should be recognized that the change was significant.

The Religious Education Committee and Interim Director of Religious Education made the transition to the new physical space appear seamless. It took much effort to make it seem so.

We had a highly successful concert in our new space. The successes included an enjoyable event, an intro to the greater community, and needed funding for church programs. All achieved due to the hard work of people on the Celebrations Committee.

A choir was formed – performing beautifully at many of our services.

Our Service Auction met its fund raising goal and offered an evening of celebration as well.

Our Stewardship campaign received commitments representing an increase of funding available for the next church year.

I could list several other items and there are too many people to name individually to thank for these achievements, but they are all around you.

In the coming year we will begin the process of selecting a settled Minister, naming a Director of Religious Education – as well continuing the process of selecting a permanent home. I ask that everyone do what he/she can to aid these efforts, and to remember that the people of this community tend to do what they do with the best of intentions.

Finally, I thank Harold Beu for his service, particularly his emphasis on social justice issues, and to wish him well on his next chapter.

Don Wheeler, President

Treasurer's Report

May 22, 2011

This past year has been one of changes and challenges for First Unitarian Church. We have sold the old church building, are currently leasing space at Good Shepherd Montessori School, and are looking at the pros and cons of buying and renovating two buildings, to determine if we should choose one as our future church. Halfway through the year our minister announced his resignation, to take effect in June. We are now searching for an interim minister to help us prepare for a new settled minister.

All these challenges and changes have affected the church's budget and the activities of the Finance Committee and will continue to do so in the coming fiscal year.

The move itself was paid for out of the Tudor account. Because of careful planning and some creative use of volunteer time, transportation, and storage space, the cost was around \$2000, including signs. Finance Committee members researched where to put the proceeds from sale of the old church building, and were able to put the \$200,000 in a 22 month CD paying 2% interest at Community Wide Credit Union, an excellent rate given current economic circumstances. The 2010-2011 budget then needed to be reorganized so that monies previously budgeted for such things as heating, building maintenance and cleaning, etc. and no longer needed at GSMS, could be used towards the cost of rent at our new location.

Another project of the Finance Committee, not directly associated with the move, was the creation of a written policy on reimbursement to staff and committee volunteers for expenditure of personal funds for church use. Following this written policy means that these reimbursements will not be considered taxable income by the IRS. The committee also developed a list of persons authorized to spend funds from each line of the budget. The reimbursement policy and authorized spender list were both approved by the Board of Trustees and clarify how and who can use budgeted church money. This is helpful anytime, but especially in times of change and confusion.

At this point we have \$243,000 in various savings towards the cost of a new church. As for our operating budget, at the end of April we are in the black, with an income of \$123,051 and expenses of \$109,961 for the year. However, we have been running a deficit for the past few months, with income averaging \$10,800 and expenses \$11,100 per month. This reflects primarily the difference between the cost of rent and the amount that had previously been budgeted for building maintenance items. In addition, outstanding pledges amount to around \$20,000. Whether we end in the black at the end of the year is difficult to predict. This will depend at least in part on receiving unpaid pledges.

The most challenging part of the year has come in the past few months, when the Finance Committee had the task of drafting the 2011-2012 budget for the Board of Trustees' and ultimately the congregation's approval. Pledges are expected to come in at \$128,000, about a 6% increase over last year. Total income is predicted at \$143,000. The budget contains a number of fixed necessary expenses: rent, salary and benefits to help attract a qualified interim minister and moving expenses for her or him, and salaries and benefits for employees. The RE Committee had applied for a Chalice Lighter Grant to help fund a half-time director, but did not receive it this year. Because of limited income, we will continue to fund the DRE as a ¼ time position. Other committees' budgets have been funded at last year's level or even reduced. Total expenses are predicted to be \$144,481, leaving a deficit of \$1,481. A deficit is particularly undesirable when we are searching for a new minister and might be considering a loan to purchase a new church. The congregation will need to explore some options before approving this budget.

Thanks to the Finance Committee members, Gary Metzler, chair, Elizabeth Scarborough, Fern Hamlin, and Val Blanchette for all their hard work and for teaching this new treasurer about her job.

**FIRST UNITARIAN CHURCH, SOUTH BEND INDIANA
FINANCIAL REPORT
as of April 30, 2011**

Banking and Investment Account Balances

Cash Accounts	\$ 119,222
Money Market	94,963
Checking	24,259
Investment & Savings Accounts	\$ 403,548
Endowment (UUA GIF)	190,298
CD Building Fund ***359 (renewal 8/15/11)	11,564
CD Sabbatical Fund ***312 (renewal 8/12/11)	674
CD Building Fund/Capital Fund (matures 10/29/12)	201,012

Total Cash and Investments **\$ 522,770**

Operating Budget Totals		
	April	Y.T.D.
Income	\$ 9,957	\$ 123,051
Expenses	\$ 10,874	\$ 109,961
Net	\$ (917)	\$ 13,089

There may appear to be minor arithmetic discrepancies in the above box due to rounding.

Item	04/1/11 - 04/30/11			Year to Date			Annual
	Actual	Budget	Difference	Actual	Budget	Difference	Budget
Inflows							
110 - Pledges	9,275	10,083	-808	100,611	100,833	-222	121,000
120 - Loose Offering	362	333	29	3,671	3,333	337	4,000
130 - Building Use Fees	0	8	-8	0	83	-83	100
143 - Service Auction	0	0	0	9,077	9,000	77	9,000
145 - Other Fund Raisers	40	208	-169	1,736	2,083	-347	2,500
160 - Retreat Inflow	0	0	0	0	0	0	0
170 - Newsletter	0	10	-10	0	100	-100	120
196 - Special Collections	280	0	280	2,660	0	2,660	0
199 - Miscellaneous	0	0	0	5,295	0	5,295	0
Total Inflows	9,957	10,643	-686	123,051	115,433	7,617	136,720
Outflows							
201 - Special Collections	383	0	383	2,372	0	2,372	0
210 - Insurance	0	0	0	1,436	2,300	-864	2,300
220 - Cleaning Services	0	282	-282	840	2,817	-1,977	3,380
230 - Bldg Supplies	0	36	-36	2	358	-357	430
240 - Bldg Maint. Committee	0	83	-83	0	833	-833	1,000
241 - Pest Control	0	60	-60	113	600	-487	720
245 - Grounds Committee	0	25	-25	0	250	-250	300
310 - Gas	0	333	-333	267	3,333	-3,066	4,000
320 - Electric	0	125	-125	259	1,250	-991	1,500
330 - Telephone	80	71	10	1,316	708	608	850
340 - Water & Trash	0	92	-92	530	917	-387	1,100
350 - Rent	1,724	1,724	0	12,931	12,931	0	
410 - Admin & Office	340	200	140	1,678	2,000	-322	2,400
415 - Copier Lease	347	333	14	2,745	3,333	-588	4,000
420 - Postage	0	67	-67	564	667	-103	800
430 - Payroll Taxes	128	158	-30	1,466	1,579	-113	1,895
510 - Sunday Service	93	42	51	593	417	176	500
511 - Sunday Service Supplies	0	17	-17	157	167	-10	200
710 - Membership Committee	0	42	-42	306	417	-111	500
715 - Retreat Expense	0	0	0	100	0	100	0
720 - Social Committee	0	17	-17	0	167	-167	200

Item	04/1/11 - 04/30/11			Year to Date			Annual
	Actual	Budget	Difference	Actual	Budget	Difference	Budget
725 - Coffee & Tea	0	13	-13	135	125	10	150
740 - Care Committee	0	17	-17	25	167	-142	200
745 - Peace & Justice	100	17	83	100	167	-67	200
750 - Denom. Dues & URC	0	0	0	6,757	6,932	-176	9,243
760 - Finance Committee	50	8	42	58	83	-25	100
761 - Stewardship Campaign	0	200	-200	0	200	-200	200
766 - Fundraiser - Svc Auction	0	0	0	649	500	149	500
769 - Fundraiser - Other	0	0	0	134	1,500	-1,366	1,500
809 - DRE Salary	571	571	0	4,319	5,708	-1,389	6,850
810 - RE	491	208	282	1,882	2,083	-202	2,500
811 - Adult RE	0	8	-8	0	83	-83	100
812 - Background Checks	0	0	0	98	200	-103	200
815 - Child Care	20	100	-80	400	1,000	-600	1,200
910 - Minister's S & H	4,083	4,083	0	40,833	40,833	0	49,000
915 - in lieu of FICA	312	312	0	3,124	3,124	0	3,748
930 - Minister's Expense	536	408	128	2,018	4,083	-2,066	4,900
940 - Minister's Pension	408	408	0	4,083	4,083	0	4,900
945 - Minister's Insurance	63	478	-416	63	4,783	-4,721	5,740
950 - Discretionary Fund	0	17	-17	0	167	-167	200
960 - Administrator	1,040	1,202	-161	13,130	12,017	1,113	14,420
965 - Administrator's Pension	104	120	-16	1,313	1,202	111	1,442
976 - Marketing	0	67	-67	855	667	189	800
980 - Music	0	158	-158	599	1,583	-984	1,900
999 - Miscellaneous	0	0	0	1,712	0	1,712	0
TOTAL OUTFLOWS	10,874	12,101	-1,227	109,961	126,334	-16,373	136,068
Balance	-917			13,089			652

Notes

Line 145 – Amazon.com associate earnings

Line 196 – Iraqi Student Project (share-the-plate)

Line 201 – Iraqi Student Project \$280; Iraqi Family \$103

Non-Operating Funds – KeyBank Money Market Account

Account	Prev Bal 04/01/11	Inflow Month	Outflow Month	Bal Fwd 07/01/10	Inflow YTD	Outflow YTD	End Bal 04/30/11
Building Fund	30,391	0	0	26,510	203,891	200,010	30,391
Capital Campaign	3,237	0	0	3,237	0	0	3,237
Endowment Set-aside	0	0	0	0	0	0	0
Endowment Disbursements	0	0	0	0	0	0	0
Major Expenditure Fundraisers	-18	0	0	-18	0	0	-18
Memorials	310	0	0	310	0	0	310
Kathy Curtis	2,295	0	0	2,295	0	0	2,295
Minister's Expense (rollover)	0	0	0	0	0	0	0
Children's RE Cap. Exp. Fund	1,343	0	6	2,846	0	1,509	1,337
Teen Service Project	2,803	108	0	2,725	752	566	2,911
Women's Group Fund	262	0	0	262	0	0	262
Total Special Funds	40,623	108	6	38,167	204,643	202,085	40,725
Unrestricted Savings	1,705	23	0	1,604	124	0	1,728
"Tudor" Account	52,510	0	0	54,463	150	2,103	52,510
Total Money Market Funds	94,838	131	6	94,234	204,917	204,188	94,963

Endowment

Fiscal YTD	Net Value 04/1/11	Addition	Net Change	Disburse	Net Value 04/30/11
	190,298	0	0	0	190,298

Building Fund Total

Money Market	30,391
CD (CW)	201,012
CD (1 st Source)	11,564
Total	242,967

Proposed Budget 2011-12

Item	2010-11 Budget	2011-12 Proposed
INFLOWS		
110 - Pledges	121,000	128,000
120 - Loose Offering	4,000	4,000
130 - Building Use Fees	100	0
143 - Service Auction	9,000	9,000
145 - Other Fund Raisers	2,500	2,000
160 - Retreat Inflow	0	0
170 - Newsletter	120	0
196 - Special Collections	0	0
199 - Miscellaneous	0	0
TOTAL INFLOWS	136,720	143,000
OUTFLOWS		
201 - Special Collections	0	0
210 - Insurance	2,300	1,500
220 - Cleaning Services	3,380	0
230 - Bldg Supplies	430	0
240 - Bldg Maint. Committee	1,000	0
241 - Pest Control	720	0
245 - Grounds Committee	300	0
310 - Gas	4,000	0
320 - Electric	1,500	0
330 - Telephone	850	900
340 - Water & Trash	1,100	0
350 - Rent	0	21,000
410 - Admin & Office	2,400	2,400
415 - Copier Lease	4,000	4,000
420 - Postage	800	800
430 - Payroll Taxes	1,895	1,900
510 - Sunday Service	500	500
511 - Sunday Service Supplies	200	200
710 - Membership Committee	500	300

Item (outflows continued)	2010-11 Budget	2011-12 Proposed
715 - Retreat	0	0
720 - Social Committee	200	100
725 - Coffee & Tea	150	200
740 - Care Committee	200	100
745 - Peace & Justice	200	200
750 - Denom. Dues & URC	9,243	9,559
760 - Finance Committee	100	100
761 - Stewardship Campaign	200	100
766 - Fundraiser - Svc Auction	500	500
769 - Fundraiser - Other	1,500	250
809 - DRE Salary	6,850	7,000
810 - RE	2,500	1,700
811 - Adult RE	100	100
812 - Background Checks	200	100
815 - Child Care	1,200	1,500
910 - Minister's S & H	49,000	50,300
915 - in lieu of FICA	3,748	2,842
930 - Minister's Expense	4,900	5,030
940 - Minister's Pension	4,900	5,030
945 - Minister's Insurance	5,740	6,000
947 - Moving Expenses	0	3,000
950 - Discretionary Fund	200	100
960 - Administrator	14,420	14,700
965 - Administrator's Pension	1,442	1,470
976 - Marketing	800	500
980 - Music	1,900	500
990 - Minister Start-up Costs	0	0
999 - Miscellaneous	0	0
TOTAL OUTFLOWS	136,068	144,481
BALANCE	652	(1,481)

Proposed Slate of Officers for 2011-12

Vice President. Robert Asplund
Treasurer (2-year term). Alice Bentley
Trustee (2-year term). Mary Alice Hardy
Trustee (2-year term). Rich Wallace
Endowment Committee (3-year term). Chuck Leone

Nominating Committee:

Don Wheeler
Mary Hagen
Chuck Leone
Bette Asplund, alternate

Continuing

President. . . . Dave Wistreich (Vice President becomes President in second year of term)
Secretary. . . . Allyson Kricheff
Trustee. David Mayfield
Trustee. Lynn McDonald
Endowment.. Dale Gibson
Endowment.. Melanie Smith-Guillaume

Thanks to the 2010-11 Nominating Committee:

Rich Wallace
Mary Alice Hardy
Dale Gibson

Committee Reports

**Administrative Committee
Annual Report
May 22, 2011**

Roger Birdsell, Chair
Robert Asplund

As of this date the Administration Committee has recommended and the Board of Trustees approved:

1. A revised Religious Education Committee description.
2. A Director of Religious Education job description.
3. A revised Membership Committee description.
4. A revised Peace and Social Justice Committee description.
5. A Special Collections Policy
6. A Child Protection Policy

The committee has also recommended for board approval:

1. A revised Stewardship Committee description.
2. A revised Finance Committee description.
3. A revised Care Committee description.
4. A revised Committee on Ministry description.

The committee has compiled an Organization Outline listing basic church documents, governing structure, standing committees, policies, job descriptions, task forces, fund raising events and interest/service groups.

**Building Feasibility Committee
Annual Report
May 22, 2011**

Committee Members: Gail deSommer, Chuck Leone, Drew Lodder, Allyson Kricheff, Anne Mannix, Kathy Platt, Robert Shuman, Susan Siemers.

Activities: The committee spent some time discussing the plusses and minuses of our current location. Most liked the sanctuary but agreed that church members have expressed various concerns about the ease of using the current building for various activities. David Mayfield has spent much time resolving issues but the situation has not improved substantially and many church members are not comfortable using our current building.

Because of these difficulties, we turned our attention to investigating new sites for the church. The location that is most convenient for church members is between Angela/Edison Road on the north, Lincoln Way East on the south, Ironwood on the east and Michigan Street on the west.

We focused on a couple buildings previously owned by Madison Center: 319 N. Niles and 801 E. Washington. Brendan Crumlish, an architect and member of the church, was commissioned to prepare preliminary designs and a cost estimate for both buildings. In addition, committee members investigated operating costs and church members toured both buildings. These buildings are available at reasonable prices but both will need some rehabilitation.

The feasibility of purchasing one of these buildings will be discussed at the Annual Meeting. If there is enough support, a special meeting will be called to vote on purchase of a building, subject to a successful capital campaign.

**Care Committee
Annual Report
May 22, 2011**

Purpose of the Care Committee.

The Care Committee provides support for members and friends of the church who are going through transitions such as illness, death, birth, or other personal crisis. The committee is a link between the needs of members and friends of the church and those who are able to provide for those needs.

Communication of need.

The needs of friends and members are communicated in several ways. Joys and concerns during the morning service are recorded by a member of the committee and passed on to the committee which includes the minister. Pertinent information is submitted to “Chirp” which is e-mailed to the congregation on Monday mornings. An “all-church” e-mail is used to convey information or request assistance more quickly. The monthly newsletter offers additional information. Notifying a member of the Care Committee of a need is always appropriate. No information is sent to the congregation without approval of the individual involved. Confidentiality is strictly observed.

Telephone tree.

The telephone tree was updated and used successfully during the winter snow storm. The telephone tree is located on the website under the Members Area [password required]. It is updated at least twice a year to assure accuracy.

Support of one another.

Some of the ways the congregation supports one another are by offering meals and visits, sending cards, phone calls, delivering poinsettias, hosting holiday dinners, running errands, providing transportation, and having a listening ear. There were over 18 members of the congregation that provided transportation to those needing a ride to church during the past year.

Durable medical equipment is available if someone is in need. At present we have no space for a “loan closet” but friends and members of the church have them available for loan. A list is maintained by the Care Committee.

Members of the Care Committee.

Bette Asplund
Harold Beu
Wayne Duncan
Dale Gibson
Lois Holm
Lynn McDonald [liason to the board]
Joy Pletcher and Mary Hagen, co-chairs.

Submitted by Mary Hagen

**Endowment Committee
Annual Report
May 22, 2011**

The Endowment Committee has had a relatively quiet year. We have distributed copies of our booklet about leaving a legacy to the church. These are available in the foyer or from a committee member.

This spring we only had one request for funds. It was to help with the architect's plans for a new building, but that request was covered by other funds available to the Board.

Since the market has done well, our Endowment Fund has continued to grow this year.

Submitted by
Melanie Smith-Guillaume
Endowment Committee Chair

**Marketing Committee
Annual Report
May 22, 2011**

The standing marketing committee members are: Alexandria Trusov, Tony Pawli and Val Blanchette (chair).

The marketing committee is working to expand our presence in the local community, and to improve communication within our community about events and resources.

Current Activities

We have reinstated our listing in the yellow pages – this is a free listing.

Social Media: We have begun the process of having a presence on Facebook, and have two great volunteers who will set up our listing and support the on-line social interaction. Our two volunteers are Michelle Richardson and Jed Walls.

Advertising: We plan to time our advertising blitz for the end of summer and the beginning of the academic year. Tony Pawli has designed three beautiful advertisements which we hope to have inserted in local newspapers towards the end of the summer. *This will be expensive, and we will be asking for special funding for this project.*

Photography: We are planning to have a board set up in the foyer that will give news of recent events and will incorporate photographs of UUs having fun together. Additionally, Carlton has requested new pictures of the church and activities for the website; and pictures will be needed for the new Facebook page. We have some volunteer photographers – Elena Wake, Mark Kricheff, Bill Skidmore and Jen Coble. Jen is new to our community, and we are absolutely delighted that she has volunteered to help us.

We believe having a committee dedicated to marketing – and visible – has allowed better focus of the amazing talents available to us within our own doors. We are excited and encouraged by the number of people who have stepped up to help fill out areas of marketing need.

— Val Blanchette

**Membership Committee
Annual Report
May 22, 2011**

This is a Membership Committee Annual Report for the last half of the 2010-2011 fiscal year.

Sometime in February the chairmanship passed from David Wistreich to Eric Morgan because it was not feasible for David to continue the membership responsibilities as well as facilitate the responsibilities of Vice-President.

Since February, the efforts of the Membership Committee have been split between the responsibilities of the Greeters and the recruiting of new members. Joseph Gress and Ron Robinson co-ordinated the greeters, and they included but were not limited to: Tom and Kathy Platt, David and Elyse Wistreich, Michael Coppedge and Lynn McDonald, as well as John and Alice Bentley. (If I missed anybody, then I sincerely apologize.) As visitors signed the guest book, Carlton Higginbotham sent names and addresses to Mark Kricheff who then sent each visitor a bit of information about the church. There have been approximately 35 visitors since January.

The process of recruiting new members culminated in an Ingathering Ceremony that took place on April 10. The process began with a New Comers Coffee where visitors were encouraged to attend an informal meeting at a member's home to learn and ask questions about our church. Seven visitors attended plus a few members. The Committee then hosted two New U Orientation sessions in order to educate potential visitors more thoroughly. Six visitors attended both these two sessions, and a number of members helped facilitate. In the end, three of the visitors became members: Andrew Lodder, Helen Lodder, and Jim Dyer.

The activities of the Greeters will continue indefinitely. The process of recruiting new members will start up again in earnest at the end of Summer.

In the meantime, it behooves the Membership Committee to work more closely with other church committees in order to facilitate greater collaboration. For example, the efforts of the Marketing Committee go hand-in-hand with the efforts of the Membership Committee. Similarly, the efforts of Membership Committee feed directly into the work of the Social Committee, the Social Justice Committee, and others. Consequently, we recommend that at least one Church Leadership Retreat be organized during the summer so we may become more aware of each other's activities.

Eric Lease Morgan, Chair
May 12, 2011

Administrator's Note: Also received into membership this fiscal year: Barbara Boyd, Chris Huffman, Alexandria Trusov.

**Religious Education Committee
Annual Report
May 22, 2011**

The Religious Education Committee members are: Heather Eschbach (Acting D.R.E.), Michelle Richards (Chair), Amy Bauer, Erica Lint, Anita Morse, and Julie Wells.

September 2010 – December 2010 R.E. Program

Class	Curriculum	Teachers
Preschool & Kindergarten	Chalice Children	Erica Lint and Amy Bauer
Lower Elementary 1 st - 3 rd grade	Free to Believe	Gail deSomer and Paige Risser
Upper Elementary 3 rd – 5 th grade	Spirit of Adventure	Bryan Eschbach and Rich Wallace
Junior Youth 6 th – 8 th grade	Popcorn Theology	Florence Kelecka and Bob Shuman
Senior 9 th - 12 th grade	Yerba Mate Circle	Brook and John Hardy
Nursery		Tama Crisovan

Average Attendance: 17

Accomplishments and Events

- ! Chalice Camp (week long summer camp)
- ! Recruited new teachers and organized curriculum
- ! Packed & moved to new building
- ! Conducted teacher orientation
- ! Updated R.E. Brochure
- ! Updated R.E. Registration Forms
- ! Breakfast with R.E. families
- ! Planned R.E. Calendar and Intergenerational Services with Rev. Beu
- ! Purchased two large storage cabinets to store supplies (R.E. Capital Fund)
- ! Redesigned a distinct R.E. Newsletter
- ! Supervised nursery caregiver
- ! Organized Religious Education Sunday Assistants (RESA) to help teachers on Sundays
- ! Assisted Rev. Beu with the Children’s Moment each Sunday (special thanks to Michelle Richards)
- ! Trick or Treat for U.N.I.C.E.F.
- ! Provided a day long teacher training
- ! Performed “The Christmas Star” play during December service (special thanks to Mary Beth Dickey)

- ! Five Kid's Connection chapel services:
 - " October: Halloween (special thanks to Michelle Richards)
 - " December: Christmas charity project-filled 40 stockings with toys for the C.A.S.I.E. Center (Child Abuse Services, Investigation and Education) (special thanks to Mary Beth Dickey)
 - " January: Chinese New Year
 - " March: Purim (special thanks to Allyson & Mark Kricheff)
 - " April: Earth Day – Roots & Shoots (special thanks to Mary Beth Dickey)
- ! U.U. Pen Pal program (during the month of February)
- ! Conducted an “Lifespan R.E. Visioning Workshop”
- ! Teacher Appreciation Dinner
- ! Canned Goods for Easter Hunt – over 6 boxes of food collected for the Northeast Neighborhood Foodbank
- ! Collected over 500 books for Better World Books
- ! Held a Flower Power Fundraiser in lieu of the Rummage Sale (unable to have in current rental location). Raised \$550 (\$55 to General Fund; \$495 RE Capital Fund)
- ! R.E. Olympics Celebration (May)
- ! R.E. Service - acknowledging our children and honoring our teachers

Continuing Plans

- ! Summer R.E. classes offered for the second time
- ! Recruit R.E. teachers and committee members for next fall
- ! Providing childcare for infants and toddlers during summer services
- ! Order new curricula and supplies for R.E.
- ! Hire a Nursery Care Provider for Sundays over summer and in fall
- ! Hire permanent Director of Religious Education

Special thanks to all the children who attended classes this year, their R.E. Teachers, the Religious Education Sunday Assistants (RESAs), the R.E. Committee, the Board of Trustees, Carlton Higginbotham, the parents of our children who attend, and all others who devoted their time, food, talents, and encouraged us – you all have enriched our Religious Education program – we could not have done it without you. Super thanks to Mary Beth Dickey who provided training and encouragement all year. And to my family for inspiring and supporting me this year!

Respectfully submitted,

Heather Eschbach,
 Acting Director of Religious Education
 May 2011